

# Airservices Australia NOTAM Request Form



To: Australian NOTAM Office

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Office use only	Group	Originator	NOTAM directory	IAIP	QCode	T/P/S	INTL Abbrev	Summary line	
<b>Item A)</b>	<b>Location</b>	AD	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	FIR _____ Airspace _____	
<b>NOTAM N</b>	<b>New</b>								
<b>NOTAM R</b>	<b>Review</b> (extend/amend)	NOTAM No: _____							
<b>NOTAM C</b>	<b>Cancel</b> (Item B must be WIE)	NOTAM No: _____							
Template Number (if applicable): _____									
<b>Date/Time Convention</b>	<b>Eastern Standard</b>	<b>Central Standard</b>	<b>Western Standard</b>	<b>UTC/Zulu (preferred)</b>	<b>Eastern Daylight</b>	<b>Central Daylight</b>			
<b>Item B)</b>	<b>Start time</b>	Date (YYMMDD) _____	Time (HHMM) _____		Immediately (WIE)				
<b>Item C)</b>	<b>Finish time</b>	Date (YYMMDD) _____	Time (HHMM) _____		Confirmed				
		(leave blank for all CNL NOTAM)		<b>or</b>	<b>Permanent</b>		Estimated (requires review or cancellation)		
<b>Item D) (optional)</b>	<b>Periods of Activity</b>	FROM _____ TO _____							
Individual timings (YYMDDHHMM)		FROM _____ TO _____							
Daily timings (HHMM)		FROM _____ TO _____							
		<b>OR</b>	FROM _____ TO _____						
<b>HJ</b>		FROM _____ TO _____							
<b>HN</b>		FROM _____ TO _____							
		FROM _____ TO _____							
<b>Item E)</b>	<b>New / Review</b> – Full text of NOTAM to be included		<b>or</b>	<b>Cancel</b> – First line of NOTAM only					
<b>Obstacle NOTAM</b>		Yes		Assessment code: _____			No impact		
Has the obstacle been assessed by Airservices IFP?		No							Not required
<b>Item F) (optional)</b>	<b>Lower Limit:</b>	Flight Level _____		<b>Item G) (optional)</b>	<b>Upper Limit:</b>		Flight Level _____		
SFC or _____		Feet AGL		*UNL or _____		Feet AGL			
(Leave blank for cancellations)		Feet AMSL		(Leave blank for cancellations)		Feet AMSL			
<b>NAIPS User Name:</b> _____				<b>NOTAM Group Name:</b> _____					
<b>Contact Name:</b> _____				<b>Phone Number:</b> _____					
<b>Email:</b> _____									
<b>Organisation:</b> _____									
<b>ORIGINATOR MUST CHECK NOTAM FOR ACCURACY AFTER ISSUE</b> Automatic email transmission of NOTAM can be arranged with the NOTAM Office.									